



## **OPEN MEETING**

### **REGULAR OPEN MEETING OF THE UNITED LAGUNA WOODS MUTUAL ARCHITECTURAL CONTROLS AND STANDARDS COMMITTEE\***

**Thursday, July 21, 2022 – 9:30 a.m.  
Laguna Woods Village Board Room/Virtual Meeting  
24351 El Toro Road, Laguna Woods, CA 92637**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

1. Join via Zoom by clicking this link: <https://us06web.zoom.us/j/91432172027>
2. Via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.

### **NOTICE and AGENDA**

*This Meeting May Be Recorded*

1. Call to Order
2. Acknowledgement of Media
3. Approval of Agenda
4. Approval of Meeting Report for May 19, 2022
5. Chair's Remarks
6. Member Comments - *(Items Not on the Agenda)*
7. Division Manager Update

Consent: *All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.*

8. Monthly Mutual Consent Report
9. Variance Requests
  - A. 646-C New Patio Screen Wall Openings
  - B. 895-C Approve Existing Patio Modifications

#### Items for Discussion:

10. Electrical Vehicle Charging Update (verbal)

#### Items for Future Agendas:

- TBD

Concluding Business:

11. Committee Member Comments
12. Date of Next Meeting – August 18, 2022
13. Adjournment

\*A quorum of the United Board or more may also be present at the meeting.

Anthony Liberatore - Chair  
Baltazar Mejia - Staff Officer  
Telephone: 949-597-4616



## **OPEN MEETING**

### **MINUTES OF THE REGULAR OPEN MEETING OF THE UNITED LAGUNA WOODS MUTUAL ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

**Thursday, May 19, 2022 - 9:30 a.m.  
Laguna Woods Village Community Center/Virtual  
24351 El Toro Road, Laguna Woods, CA 92637**

#### **REPORT**

**COMMITTEE MEMBERS PRESENT:** Anthony Liberatore, Cash Achrekar, Reza Bastani

**COMMITTEE MEMBERS ABSENT:** None

**STAFF PRESENT:** Bart Mejia, Richard DeLaFuente, Gavin Fogg, Sandra Spencer

**OTHERS PRESENT:** Richard Rader

#### **1. Call to Order / Establish Quorum – Chair**

Chair Liberatore called the meeting to order at 9:45 a.m. after a short recess in order to obtain a quorum.

#### **2. Acknowledgement of Media**

Zoom platform via Granicus.

#### **3. Approval of Agenda**

Hearing no objection, the agenda was approved by unanimous consent.

#### **4. Approval of Meeting Report for April 21, 2022**

Chair Liberatore acknowledged the correction of two typos as pointed out by staff. Hearing no objection, the edited meeting report for April 21, 2022 was approved by unanimous consent.

#### **5. Chair's Remarks**

Chair Liberatore commented on his continued efforts to reach out to the President of Third Mutual and the attorney for clarification on alterations for asbestos to streamline the process with the city and staff.

#### **6. Member Comments - (Items Not on the Agenda)**

None.

## **7. Manor Alterations Division Manager Update**

Staff Officer Bart Mejia discussed the status of the Manor Alterations Division, informing that Richard DeLaFuente will be leaving VMS as of May 20, 2022, and thanked him for his service to the community. Additional staffing issues were briefly discussed. Chair Liberatore also thanked Mr. DeLaFuente for his service and wished him continued success.

### **Consent:**

*All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.*

### **Status of Mutual Consents**

## **8. Monthly Mutual Consent Report**

The Consent Report was approved unanimously.

### **Variance Requests:**

#### **A. Variance Request – 575-D Avenida Majorca (Madrid, 4) Revert a Portion of Existing Room Addition to the Original Outdoor Atrium Conditions**

Mr. Mejia summarized the request including the fact that the owner wished to return the manor to its original configuration with an atrium. A window was removed in a prior remodel creating a one-bedroom plus office and this variance would return the manor to a two-bedroom floorplan with a window to the atrium. After discussion ensued, the motion was passed unanimously to recommend the variance for approval to the United Board.

### **Items for Discussion**

## **9. Inter-Mutual Discussion on ACM**

Mr. Mejia reiterated that the assignment has been given to the attorney to review the current process and to see if there is a way to streamline the process or if it must remain the same due to any findings the attorney may determine. Chair Liberatore requested staff add this item to a future agenda.

### **Items for Future Discussion:**

- Electrical Vehicle Charging Update
- Inter-Mutual Discussion on ACM

**Concluding Business:**

**10. Committee Member Comments**


A brief discussion took place among the committee members as to the status of Electric Vehicle Charging stations being approved by SCE. Staff verified that the subject has been pursued at the United M&C. Staff was directed to add updates on this item to future agendas.

Director Bastani requested that a monthly report that he receives be discontinued.

Chair Liberatore thanked the directors and staff. He also thanked Mr. DeLaFuente for his service and wished him good luck.

**11. Date of Next Meeting – Thursday, June 16, 2022, 9:30 a.m.**

**12. Adjournment – 10:06 a.m.**

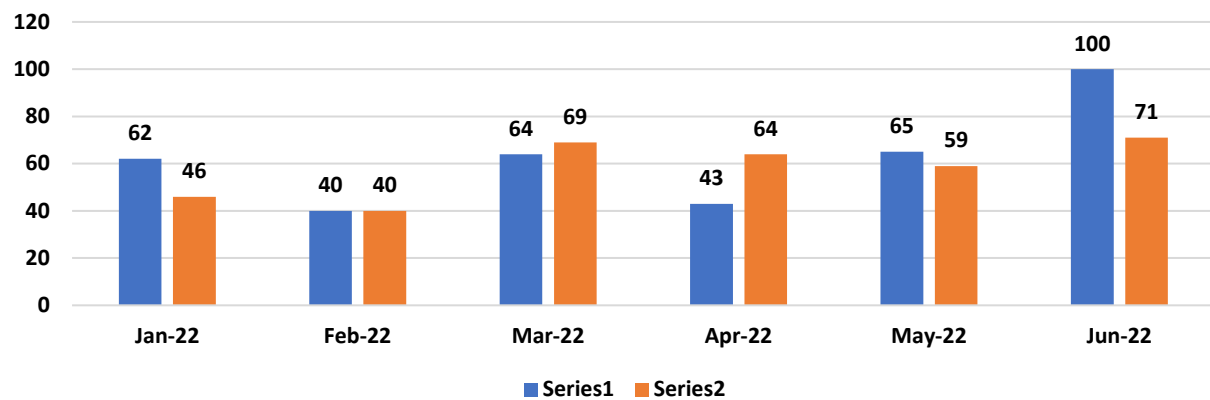
X   
Anthony Liberatore, Chair

Anthony Liberatore, Chair  
Baltazar Mejia, Staff Officer  
Telephone: 949-268-2281

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## UNITED MONTHLY MUTUAL CONSENT REPORT



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# United ACSC - July 21, 2022

## Variance Requests

Agenda Item #9	Manor Address	Description of Request	Summary of Request and Staff Recommendation (*)
<b>A</b>	646-C Cordoba Style Manor – Plan 1A4	New Patio Screen Wall Openings and Patio Trellis with Lighting	<ul style="list-style-type: none"> <li>Modification of the front entry screen wall with new openings adjacent to the main entry gate.</li> <li>Installation of an interior patio trellis and lighting</li> <li>A Neighbor Awareness Notice was sent to Units of Building 646-A, 646-B, 646-D, and adjacent Building 647-A, 647-B, 647-C on July 7, 2022.</li> </ul> <p><b>Staff Recommendation: Approve</b></p>
<b>B</b>	895-C Seville Style Manor	Removal of Portion of Modified Screen Wall, Added Trellis and Extended Patio into Common Area	<ul style="list-style-type: none"> <li>Request to approve an added trellis that extends into common area by approximately 2'-8", and the removal of a patio wall. Note that City permits indicate approval of the trellis and reduced patio wall height; but, have been unable to find any records of a mutual consent for this work.</li> <li>Other improvements being requested to remain but that will require After-the-Fact Mutual Consents include: reduction of the patio wall and installation of patio tiles. These improvements are allowed by current standards.</li> <li>A Neighbor Awareness Notice was NOT sent as work is existing, there are no recorded complaints and no new construction is requested.</li> </ul> <p><b>Staff Recommendation: Approve</b></p>

(\*) The following attachments will be included by separate cover for your review and reference. Should any of these requests be recommended for approval, the final version of these documents will become the attachments to the United Laguna Woods Mutual Board staff report:

1. Draft Conditions of Approval
2. Plan(s)
3. Variance Request Form
4. Photos
5. Location Map
6. Draft Resolution